

MINUTES
REGULAR MEETING OF THE DESIGN REVIEW BOARD MEETING
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF GLENDALE, CA

Thursday, October 8, 2020

Due to the evolving situation with the COVID-19 novel coronavirus and health recommendations from the LA County Health Department regarding social distancing, the Design Review Meeting was available to the public online and electronically. Board members and the general public participated in the meeting from the safety of their homes.

DRB Meeting called to order at 5:05 p.m.

- 1. ROLL CALL:** Present: Simonian (physically present in the Council Chamber), Smith (via teleconference), Welch (via teleconference), Minas (via teleconference)

Community Development Department Staff – Jay Platt, Vilia Zemaitaitis, Ani Garibyan (all three present in the Council Chamber), and Cassandra Pruetz (via webex)

2. COMMUNITY DEVELOPMENT DEPARTMENT UPDATES

- a. Introduction of new board member Caro Minas and welcome by staff and Chair

3. REPORT REGARDING POSTING OF THE AGENDA:

The agenda for this meeting was posted on or before 5 p.m. on October 5, 2020, on the bulletin board outside City Hall.

4. APPROVAL OF MINUTES:

- a. Approval of DRB Minutes from August 27, 2020.

5. ORAL COMMUNICATIONS: None

6. BOARD/COMMISSION MEMBER COMMENTS: None

7. NEW BUSINESS –

- a. **2523 Honolulu Avenue**
DRB Case No. PDR 2011623

Speaking on the item:

Arsen Hovanessian (Applicant)
Nicholas Freeman

Motion: Approved with Conditions (Record of Decision attached)

Moved by: Welch

Seconded: Smith

Vote as follows:

Ayes: Welch, Smith, Minas, Simonian
Noes: None
Recused: None
Abstain: None

**b. 1235 Winchester Avenue
DRB Case No. PDR 2008374**

Speaking on the item:

Sona Tsarukyan and Vardan Kesemyan (Applicants)
Nancy Oshima
Charles Bush
Jesse Perez-Fraga
Rebecca Delfino
Susan Gilmore
Jessica Hopper
Dan Perrett
Phillip Keller – North West Glendale Homeowners Association

Motion: Return for Redesign (Record of Decision attached)
Moved by: Welch
Seconded: Minas

Vote as follows:

Ayes: Welch, Minas, Simonian
Noes: Smith
Recused: None
Abstain: None

8. ADJOURNMENT – 6:45 pm

Art Simonian
Chairperson – Design Review Board

The proposed mural does not contain any letters, numbers, or symbols that constitute any form of advertising or commercial language. This mural will give a brief historical snapshot of Armenian culture.

2. Murals shall not contain any obscenity.

The proposed mural does not contain obscenities. Should the Board approve the project, a condition will be added to the approval prohibiting obscenities on any of the murals.

3. Murals shall not detract from the architecture of the site or surrounding area.

The building is a one-story, utilitarian commercial structure and the mural will not obscure or detract from the simple architectural composition. The proposed mural will cover the existing 43 ft. by 15.5 ft. eastern facing wall that is adjacent to the driveway. The wall has five windows that will not be painted over.

4. Murals shall not cause the removal of required landscaping.

The project site is zoned C2-I where there is no required landscaping. There is some existing landscaping located at the front of the building, but that landscaping will not be impacted by the proposed mural on the side to the building.

5. Murals must be durable and capable of being well maintained.

The existing stucco wall will be given two coats of exterior acrylic primer and the mural will be executed with high quality exterior acrylic paint. Two coats of anti-graffiti sealant will be applied for durability. A condition of approval will require that the installed mural be well maintained.

6. Murals shall be located on existing walls.

The proposed mural will be on the building's eastern wall adjacent to the driveway, facing a neighboring parking lot.

DRB Staff Member Ani Garibyan, Planning Associate

Notes:

Contact the case planner for an appointment for a DRB stamp. DRB stamps will not be stamped over the counter without an appointment with the case planner.

The Design Review Board approves the design of project only. Approval of a project by the Design Review Board does not constitute an approval of compliance with the Zoning Code and/or Building Code requirements.

If an appeal is not filed within the 15-day appeal period of the Design Review Board decision, plans may be approved for Building Division plan check. Prior to Building Division plan check submittal, Design Review Board approved plans must be stamped approved by the Design Review staff.

Any changes to the approved plans may constitute returning to the Design Review Board for approval. Prior to Building Division plan check submittal, all changes in substantial conformance with approved plans by the Design Review Board must be on file with the Planning Division.

DRB Staff Member Cassandra Pruett, Planner

Notes:

All resubmittals require a DRB application and fee payment. According to Section GMC 30.47.075, projects submitted after 180 days following the DRB's decision date are to be considered as new projects and must submit a new DRB application and all corresponding materials, including new mailing list and labels.